

RECORD OF PROCEEDINGS; MINUTES OF THE VILLAGE OF LEWISBURG, OHIO, REGULAR COUNCIL MEETING AT 7:00 P.M., MARCH 19, 2020, AT THE COMMUNITY CENTER.

The regular meeting of the Village of Lewisburg, Ohio Council was called to order at 7:00 p.m. by Mayor Marsha Jones.

ROLL CALL: Eliza Wagoner, Clerk of Council.

PRESENT: Mayor Marsha Jones, Council Members Belinda Harry, Ted Thies, Dennis Roberts, Lori Pheanis, and Chad Woodworth. Mark Madigan was absent. Also present were Municipal Manager Jeff Sewert, Law Director Rick Faber, Fire Chief Bob Sewert, and Police Chief Rick McGee.

Motion to approve the minutes of the March 5, 2020, regular Village Council Meeting. First by Lori Pheanis. Second by Belinda Harry. Roll Call vote: 6 Yes 0 No. Motion approved.

CITIZENS: None.

MAYOR: Mayor Jones reminded everyone that due to COVID-19 we need to keep safe distances between people and follow proper handwashing and hygiene techniques. Mayor Jones also announced that Council Member Belinda Harry had recently been awarded the Eaton Employee of the Year award.

LEGAL: 1st Reading (Read by Belinda Harry): Lewisburg, Ohio, Resolution Accepting the 2019 Community Reinvestment Area Annual Report.

Law Director Faber went over the information in the report and stated that the T.I.R.C. had met and approved the report and asked Council to also approve the report.

Motion to waive the three-reading rule. First by Dennis Roberts. Second by Chad Woodworth. Roll Call Vote: 6 Yes 0 No. Motion approved.

Motion to adopt Resolution 2020-05: Lewisburg, Ohio, Resolution Accepting the 2019 Community Reinvestment Area Annual Report. First by Dennis Roberts. Second by Chad Woodworth. Roll Call Vote: 6 Yes 0 No. Motion approved.

Manager Sewert thanked Law Director Faber for all the work he puts into this report and for the nice job he did reporting at the T.I.R.C. meeting.

MUNICIPAL MANAGER: Manager Sewert thanked everyone for rearranging and setting up the community center for this meeting to accommodate safe distancing between those at the meeting. He also stated that he has been monitoring all state and local departments' updates regarding Covid-19.

Manager Sewert presented a notice regarding the closing of the Village Municipal Offices to the public. Police Chief McGee added that any non-emergency police department business would be conducted by phone to limit contact. Fire/EMS Chief Sewert added that his department had compiled response guidelines that included some changes regarding passengers riding along in an ambulance with patients. Manager Sewert stated that the Finance Department would continue working in the office as usual and would still be available to answer questions via phone and email and that the night drop box would be

available to the public. Manager Sewert also announced that they would not be taking reservations for the community center for now and have refunded money to those that have had to cancel during this time.

Motion to follow the changes described on the presented notice and the closing of the Village Municipal Offices to the public through the next Council Meeting on April 2nd. First by Chad Woodworth. Second by Dennis Roberts. Roll Call Vote: 6 Yes 0 No. Motion approved.

Manager Sewert stated that the Safety Committee had discussed potentially raising the pay of volunteer and part-time fire and EMS employees. Also, there will be a Ways and Means Committee Meeting in the near future to review the current salary chart for all current Village employee positions.

Manager Sewert stated that the State Auditor had been in the Village office and now is working remotely. He asked if anyone on Council had taken Public Records Training and if anyone still had their certificate to please bring a copy by the office.

Law Director Faber stated that the State Auditor wants to see the Village's public records policy. Stated that there was a resolution or ordinance back in 2008 to adopt a policy, but can't find a signed policy. Faber stated that there will be a policy for Council's review in the near future.

Manager Sewert handed out a notice with attachments, regarding the specifications for purchasing new vehicles for the police, fire, and service departments.

After reviewing the specifications, Motion to purchase the described Police vehicle for \$56,500.00. First by Dennis Roberts. Second by Lori Pheanis. Roll Call Vote: 6 Yes 0 No. Motion approved.

After reviewing the specifications, Motion to Purchase the First Responder Vehicle for the Fire Department for \$46,875.00. First by Chad Woodworth. Second by Lori Pheanis. Roll Call Vote: 6 Yes 0 No. Motion approved.

There was also discussion about purchasing a new Ford Dump Truck for the Service Department. Manager Sewert asked Council to review the information presented on the specifications of the truck and that he would be looking into financing options to bring to Council soon.

Manager Sewert also announced that the FEMA Grant for a firetruck was submitted today and that everything is ready to go for the ODOT Safety Grant that will be submitted by April 1st.

Manager Sewert stated that the Village had received a notice from the Ohio Division of Liquor Control on whether the Village would like to request a hearing on the liquor license renewals in our Village. Motion to not request a hearing on the liquor license renewals in our Village. First by Chad Woodworth. Second by Ted Thies. Roll Call Vote: 6 Yes 0 No. Motion approved.

After recommendation from Manager Sewert, Motion to hire David Embs as a part-time employee for the Service Department. First by Dennis Roberts. Second by Chad Woodworth. Roll Call Vote: 6 Yes 0 No. Motion approved.

SAFETY: Chief Sewert stated that during this time the doors to the fire department would be locked, but there is a buzzer if someone needs help.

POLICE: Chief McGee thanked Council for their approval of purchasing the new Police vehicle.

LIBRARY: Belinda Harry handed out a notice from the Library with the changes to their services effective until April 6th. She also announced that Science Saturday was a big hit at the Library. Mayor Jones announced that the Library will now be having Science Saturday every other month.

PARK: Ted Thies stated that cameras are up and running in the park, the Park Board had a discussion about possibly removing the 3 big pine trees at the front of the park, and that Brenda will be resigning from the Park Board in July.

Ted Thies stated that the Recreation Center Meeting had been cancelled, but he had met with Amy Raynes to go over bi-laws of setting up a 501C3. He also mentioned that he had talked to several people interested in donating money toward the Recreation Center.

Motion to have a Recreation Center Meeting on March 31st at 6:30 p.m. at the Community Center. First by Ted Thies. Second by Dennis Roberts. Roll Call Vote: 6 Yes 0 No. Motion approved.

Mayor Jones announced that the Royal Canin 5K event would be postponed until September.

Mayor Jones stated that she had received a letter from a second grade student asking if a GaGa Pit could be added to the Lewisburg Park. Jones then explained what a GaGa Pit is and that she would send a copy of the letter onto the Park Board for further review.

OLD BUSINESS: None.

NEW BUSINESS: Mayor Jones announced that many local restaurants are still doing carry-out, and some delivery, so please continue to support our local businesses. She also announced that the Mobile Market will not be at the Community Center for the time being.

MISC. BUSINESS: Chad Woodworth stated that they would be holding off on ordering the baseball uniforms for the time being with the current uncertainty of when or if the baseball season will begin.

Lori Pheanis announced that the Lewisburg branch of LCNB National Bank would be closing their lobby to the public starting tomorrow, but people would still be allowed to get in on a limit basis for certain types of business.

Motion to adjourn. First by Belinda Harry. Second by Chad Woodworth. Roll Call Vote: 6 Yes 0 No. Motion approved.

TIME 8:15 p.m. MAYOR _____

DATE _____ CLERK OF COUNCIL _____