

RECORD OF PROCEEDINGS; MINUTES OF THE VILLAGE OF LEWISBURG, OHIO, REGULAR COUNCIL MEETING AT 7:00 P.M., MAY 7, 2020, AT THE COMMUNITY CENTER.

The regular meeting of the Village of Lewisburg, Ohio Council was called to order at 7:00 p.m. by Mayor Marsha Jones.

ROLL CALL: Eliza Wagoner, Clerk of Council.

PRESENT: Mayor Marsha Jones, Council Members Belinda Harry, Ted Thies, Dennis Roberts, Mark Madigan, and Chad Woodworth. Lori Pheanis was absent. Also present were Municipal Manager Jeff Sewert, Law Director Rick Faber, Fire Chief Bob Sewert, Police Chief Rick McGee, and Josh Harry.

Motion to approve the minutes of the April 16, 2020, regular Village Council Meeting. First by Mark Madigan. Second by Chad Woodworth. Roll Call vote: 6 Yes 0 No. Motion approved.

CITIZENS: None.

MAYOR: Mayor Jones thanked all Village employees for continuing services and following safety practices. She also stated that the Ohio Mayor's meetings held virtually every Wednesday afternoon have been a helpful resource. Mayor Jones also presented a thank you pic from a 2nd grader.

LEGAL: Motion to approve the Village of Lewisburg Public Records Request Policy. First by Dennis Roberts. Second by Ted Thies. Roll Call vote: 6 Yes 0 No. Motion approved.

1st Reading (Read by Belinda Harry): ORDINANCE REPEALING IN ITS ENTIRETY SECTION 133.07 OF THE CODIFIED ORDINANCES OF LEWISBURG, OHIO, DEALING WITH PHOTOCOPY FEES FOR VILLAGE PUBLIC RECORDS.

Motion to waive the three-reading rule. First by Chad Woodworth. Second by Dennis Roberts. Roll Call Vote: 6 Yes 0 No. Motion approved.

Motion to adopt Ordinance 2020-03: ORDINANCE REPEALING IN ITS ENTIRETY SECTION 133.07 OF THE CODIFIED ORDINANCES OF LEWISBURG, OHIO, DEALING WITH PHOTOCOPY FEES FOR VILLAGE PUBLIC RECORDS. First by Chad Woodworth. Second by Dennis Roberts. Roll Call Vote: 6 Yes 0 No. Motion approved.

1st Reading (Read by Belinda Harry): RESOLUTION ADOPTED PURSUANT TO OHIO REVISED CODE SECTION 5705.03 IN PREPARATION TO PLACING A TAX LEVY ON THE BALLOT AT THE NOVEMBER 3, 2020, GENERAL ELECTION.

Motion to waive the three-reading rule. First by Dennis Roberts. Second by Belinda Harry. Roll Call Vote: 6 Yes 0 No. Motion approved.

Motion to adopt Resolution 2020-07: RESOLUTION ADOPTED PURSUANT TO OHIO REVISED CODE SECTION 5705.03 IN PREPARATION TO PLACING A TAX LEVY ON THE BALLOT AT THE NOVEMBER 3, 2020, GENERAL ELECTION. First by Dennis Roberts. Second by Belinda Harry. Roll Call Vote: 6 Yes 0 No. Motion approved.

1st Reading (Read by Belinda Harry): ORDINANCE REGARDING SPECIAL PURPOSE FLOOD DAMAGE REDUCTION FOR THE VILLAGE OF LEWISBURG, STATE OF OHIO.

Law Director Faber had a map available for Council to review and stated that it will be at Village offices for further review. Dennis Roberts asked if any houses would now be in a flood zone. Manager Sewert stated no houses would be in a flood zone, but some of the land that houses are located on would be. He also stated that no one can currently get flood insurance unless this Ordinance gets passed.

MUNICIPAL MANAGER: Manager Sewert thanked the department heads and all employees for following the new policies and procedures to help keep everyone safe.

Manager Sewert stated that he, along with Fiscal Officer Kanny, had met with the department heads to go over finances. Stated that they are trying to slow down some overtime and have put capital projects on hold for now. There has been a little decline in the amount received from gas taxes. It was mentioned that the State Auditor and County Auditor expect to see around a 20% decline in revenue this year.

Manager Sewert mentioned that we have submitted several grant applications for projects that are probably not going further at this time.

Manager Sewert stated that the Tax Budget in July might look a lot different and that he, along with Kanny, look closely at the finances every day. He also stated that Senate Bill 310 came out yesterday and that the Village may get some funding from this.

Manager Sewert mentioned that the Clemons & Nelson law firm has been working on a Personnel Policy for the Village and that there is not anything in this document or other current documents about a layoff/furlough policy and that the Village may want to consider developing one. Manager Sewert also stated that the Strategic Planning 2018 booklet has been very helpful and he has been filling in some of the blanks in this booklet during this time.

Chief McGee presented a check to Council. Motion to accept a donation of \$10,000.00 from Quanex Foundation to the Police Department. First by Dennis Roberts. Second by Belinda Harry. Roll Call Vote: 6 Yes 0 No. Motion approved.

Manager Sewert stated that he is in the process of applying for a grant for the police department. This grant is 100% and no matching dollars are required.

Manager Sewert also updated the status of several items. The State Audit is winding down. Dick Ewing's project has been put on hold for now, but is still planning on going further. A lot of possible development has been put on hold for now. The Cumberland Street House has had a historian out working on measuring and researching.

Manager Sewert stated that he had met with Tri-County North Superintendent, Bill Derringer, to discuss the school's plans and request regarding the upcoming graduation on May 28th at 7:30 P.M. The school is requesting permission to hold a parade through town prior to the graduation ceremony at the school football practice field. The parade would start on May 28th at 6:30 P.M. The parade route would be: start at the school, continue onto Front Street, head North on Front Street, turn and head West on 3rd Street, turn and head South on North Main Street, continue onto Mattis Drive, turn and head North on South

Commerce Street, continue on Commerce Street until turning into the school parking lot. Motion to approve the parade on May 28th at 6:30 P.M., using the stated route. First by Mark Madigan. Second by Dennis Roberts. Roll Call Vote: 6 Yes 0 No. Motion approved.

Manager Sewert mentioned that the Village currently has two interns that are both seniors this year. He stated he was proud of all the hard work that they have been doing.

Manager Sewert discussed the reopening of municipal offices to the public. The current plan is to continue keeping the offices closed to the public through May 29th. It was discussed about making some changes to the front office area for safety to include boxing a section off and installing a sliding window or box to pass stuff through. He will bring a plan back to Council at the next meeting on possible changes.

Belinda Harry asked about the status of previously discussed raises for first responders. Manager Sewert stated that due to the current situation with COVID-19, the raises have been put on hold until we find more out about finances and incoming revenue. Mark Madigan added that right now is not a good time to give raises when there are many in the community losing their jobs and/or not getting paid.

Service Department Head Josh Harry gave a department update. They are getting ready to start hanging the Hometown Hero Banners, stain the gazebo at the park, and have the Bicentennial Building down to the studs and are on hold for redoing the building right now.

SAFETY: Chief Sewert stated that his department has been fortunate with no illness so far. He stated that each Monday there is a meeting with the health department during which they are made aware of any cases of COVID-19 that could potentially come in contact with their department.

Chief Sewert stated that during the Audit there were some questions regarding billing and the billing company they currently use has been very helpful in providing the necessary information.

Chief Sewert mentioned that they had received a payment through the CARES Act for PPE and disinfecting items needed for the virus. He also stated that the number of calls have diminished lately and the department still has sufficient supplies.

Chief Sewert announced that he had received resignations from two employees in his department. Motion to accept the resignation of Kendra Vanover and Michael Stanley. First by Mark Madigan. Second by Chad Woodworth. Roll Call Vote: 6 Yes 0 No. Motion approved.

Chief Sewert also announced that he had received a resignation/retirement letter from Belinda Harry. He thanked Belinda for all her years of service. Motion to accept the resignation of Belinda Harry and make her an honorary lifetime member of the department. First by Mark Madigan. Second by Ted Thies. Roll Call Vote: 5 Yes 1 No (Mark Madigan). Motion approved.

POLICE: Chief McGee announced that so far his crew has stayed healthy and that they are still working under the new safety policies and procedures. He thanked Belinda Harry for all she does for the town. He also thanked Josh Harry and his crew for all they do.

LIBRARY: Belinda Harry stated that there will be a Library Board meeting on May 12th and that the library director is looking into a new reading app. Manager Sewert stated that the Library is looking into

reopening. Chief Sewert added that the library director is being very cautious and working hard on a plan for reopening the Library. Mayor Jones mentioned that the Rowdy Readers next meeting will be in July and that Camp Victory has been postponed.

PARK: Ted Thies stated that last month's Park Board meeting had been cancelled. Chad Woodworth stated there weren't any updates on baseball at this time.

OLD BUSINESS: Mayor Jones stated that the Bicentennial building meeting that was scheduled for tonight had been cancelled and that the next meeting will be June 4th.

NEW BUSINESS: Manager Sewert stated that the annual sewer and water report was in the Council packets for their review. He also stated that department heads should start thinking about what they want to include in the next Village newsletter. Manager Sewert also announced that the WWII 75th Anniversary event that was scheduled in June has been postponed; they are looking into having it over Labor Day weekend instead. He also announced that the Memorial Day Parade was cancelled by Harrison Township.

Mayor Jones stated that they are 3 vendors that want to participate in the community farmer's market. The application to use the school parking lot for this event has been filled out, which will be held on Mondays from 5-8, starting the first Monday in June.

MISC. BUSINESS: Mark Madigan stated that there will be a Community Association meeting on Monday at 6:30 at the Community Center to discuss what events they may still be able to have this year.

Motion to adjourn. First by Belinda Harry. Second by Mark Madigan. Roll Call Vote: 6 Yes 0 No. Motion approved.

TIME 9:03 p.m. MAYOR _____

DATE _____ CLERK OF COUNCIL _____