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INFORMATION ON ZONING COMPLIANCE PERMITS

LEWISBURG CODIFIED ORDINANCE

1119.01 ZONING PERMITS REQUIRED.

No building or other structure shall be erected, moved, added to, structurally altered nor shall any building, structure, or land be established or changed in use without a permit therefore, issued by the Zoning Inspector. Zoning permits shall be issued only in conformity with the provisions of the Zoning Ordinance unless the Zoning Inspector receives a written order from the Board of Zoning Appeals deciding an appeal, conditional use, or variance or from Council approving a Planned Unit Development District, as provided by the Zoning Ordinance.

1. All persons seeking a zoning permit must first complete an application on a form available from the Zoning Inspector. Assistance is available from the Zoning Inspector for explanation of information requirements and in completing the form. The Zoning Inspector may be reached through the Village Office by leaving the applicants name, telephone number, and time to be reached with the deputy clerk.
2. No permit will be issued the same date as application unless ordered as indicated in LCO 1119.01, above
3. By 1119.03, LCO, the Zoning Inspector has thirty days to render a decision.
4. Zoning permits are conditional on work being started within one year, and expire if the work has not been substantially complete within two and one-half years.
5. The completed work must be inspected for zoning compliance and a Certificate of Occupancy issued by the Zoning Inspector stating that the proposed use of the building or land conforms to the requirements of the Zoning Ordinance before the location can be occupied or used. No additional fee is required, but responsibility for arranging the inspection and certificate of occupancy issuance rest with the applicant.
6. **NO PERMIT WILL BE ISSUED UNTIL THE FOLLOWING HAVE BEEN COMPLIED WITH:**
 - A. The appropriate fee has been paid in full.
 - B. The applicant has provided a completed plot plan (where structures are to be erected or modified) in triplicate:

These plans MUST:

Be drawn to SCALE.

Show the actual dimensions and shape of the LOT.

Show the exact size and location of EXISTING BUILDINGS.

Show the dimensions and location of the PROPOSED WORK, including setbacks where applicable.

No plans will be accepted, and no permit will be issued, that do not conform to these requirements of LCO 1119.02.

1119.09 Failure To Obtain

Failure To Obtain a Zoning Permit or Certificate of Occupancy shall be a violation of the Zoning Ordinance and punishable under Section 1119.99 (Ord. 82-1. Passed 2-16-82)